



# **Belvoir Christain Academy**

## **Health Risk Reduction Plan**

**Adopted August 2020**

**Revised December 2020**

**Revised August 2021**

**Revised January 2022**

## **Operating Assumptions and Guiding Principles**

The 2021-2022 school year is here. We have put together a comprehensive plan to reduce the health risks to our school family. All plans need adjustments and this plan is no exception. BCA families, students and staff will need to be flexible and nimble, understanding that the priority of protecting the health of our students may require additional changes in procedures, sometimes with minimal notice.

Maximizing in person instructional opportunities is the objective.

### **Physical Distancing:**

- BCA staff will be allowed in the building. Parents or volunteers will not be admitted beyond the check in desk or front office of the school on day two of operation.
- Schedules are staggered to minimize the overlap of grades in common areas such as the gym, hallways and cafeteria.
- We have established three zones to help minimize our cohorts interaction with others.
  - Zone 1: Children's Center and Kindergarten
  - Zone 2: 1st - 4th Grades
  - Zone 3: 5th - 8th Grades

\*\*\* For positivity cases we may also apply quarenteens by classes, zones or sections.

- Section 1: Infant thru First Grade may be quarantine at the same time
- Section 2: 2nd - 8th grades may be quarantined at the same time
- Chapel service location and assemblies will be modified to include physical distancing or be broadcast into classrooms.
- Each cohort (group of students) will be restricted to a zone within the school as much as possible.
- Desks and seating will be spaced as far apart as possible.
- When necessary teachers will move and students stay in the same rooms.

### **Pick Up Procedures**

- Children Center Children, Kindergarten and first grade will dismiss at 3:20 pm each day and will be picked up under the carport off the lower parking lot. .
- Second, third and fourth grades will dismiss at 3:20 pm in the front parking lot
- Fifth, sixth, seventh, and eighth grade will dismiss at 3:20 pm in Good Shepard parking lot

### **Students or Staff who Become Sick at School**

- If a student becomes ill at school:
  - BCA will provide an isolated space for the ill student to rest while waiting for the arrival of the parent/guardian.
  - BCA will contact the student's parent/guardian to pick up the student as soon as possible.
  - A staff person will stay with the student while awaiting parent/guardian's arrival.

- BCA will notify families as soon as possible of a positive case while maintaining confidentiality as required by the Americans with Disabilities Act (ADA) and Family Education Rights and Privacy Act (FERPA).
- Sick children and staff will not return to school until they have met the criteria to discontinue home isolation or quarantine.
- Those with fever cannot return to school for 48 hours.

### **Handwashing and Hygiene**

Staff will wash hands with soap and water for at least 20 seconds and will assist children in doing the same. Alcohol-based hand sanitizers with at least 60% alcohol are installed in every classroom.

All children and staff will engage in hand hygiene at the following times:

- Arrival and after breaks
- Before and after preparing food or drinks
- Before and after eating or handling food, or feeding children
- Before and after administering medication or medical ointment
- After using the bathroom
- After coming in contact with bodily fluid
- After playing outdoors
- After handling garbage
- Any additional times that warrant hand washing or sanitizing

BCA will:

- Teach, model and reinforce washing hands and respiratory etiquette among students.
- Post signage about hand washing in bathrooms for a visual reference.
- Staff will be reminded to follow suggested times for hand washing or sanitizing.
- Practice frequent handwashing and advise students and staff to avoid touching their face.

### **Face Masks and Cloth Face Covers**

- Face coverings may be worn by staff and students (particularly older students) when feasible and during times when physical distancing is difficult.
- Individuals will be reminded not to touch the face covering and to wash their hands frequently.
- BCA lanyards will be provided for each student so masks can be attached to it and easily accessible when required.
- Note: Cloth face coverings should not be placed on:
  - Children younger than 2 years old
  - Anyone who has trouble breathing or is unconscious
  - Anyone who is incapacitated or otherwise unable to remove the cloth face covering without assistance.

### **Cleaning and Disinfecting**

- *Cleaning* is physically removing dirt, debris, and sticky film by washing, wiping, and rinsing.
- *Disinfecting* kills nearly all germs on a hard, non-porous surface when applied correctly. Prior to disinfecting, cleaning must be completed. Note: Disinfecting is different from sanitizing.

- *Sanitizing* is the reduction of bacteria to safe levels as set by public health standards. It is required for any surface that comes in contact with food.
- The following will be disinfected at least daily:
  - Door and cabinet handles
  - Sink handles
  - Shared objects (e.g., toys, games, art supplies) should be cleaned in between uses.
- BCA is taking steps to ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible by opening windows and doors, using fans, or other methods. We will not open windows and doors if they pose a safety or health risk (e.g., allowing pollen in or exacerbating asthma symptoms) to children using the facility.
- Cleaning and Disinfecting Materials, Toys, and Manipulatives
  - Toys and objects that cannot be cleaned and sanitized will not be used.
  - Cloth toys will not be used.
  - Toys and objects that children have placed in their mouths or that are otherwise contaminated by bodily fluids will be set aside until they are cleaned by hand with water and detergent, rinsed, sanitized with disinfectant, rinsed again, and air-dried.
  - Staff will not share toys and manipulatives with other classrooms, unless they are washed and sanitized before being moved to another classroom.

### **Drinking Fountains/Water Fill Stations**

- Water bottle fill stations will be used by the students. Parents must provide water bottles.

### **Clothing**

- Staff and children should bring multiple changes of clothes in the event of fluid contamination.
- Staff will change the child's clothes and their own clothes if they have come into contact with bodily fluids.
- Any contaminated clothes will be placed in a plastic bag for laundering at home.

### **Limit Sharing**

- BCA will keep each student's belongings separated and in individually labeled storage containers, cubbies, or areas, or have them take their belongings home each day to be cleaned.
- Ensure adequate supplies to minimize sharing of high touch materials to the extent possible (art supplies, equipment etc. assigned to a single student) or limit use of supplies and equipment by one group of students at a time and clean and disinfect between use.

### **Cafeteria**

- Food service workers will wear a cloth face covering and gloves while preparing and distributing food.
- Food service workers will frequently wash and sanitize all food contact surfaces and utensils.

### **Gym and Playground**

- Face masks should not be worn while engaged in physical activity.
- Physically distancing will be encouraged with non-contact sports and activities.
- BCA will minimize sharing of equipment as much as possible.

### **Restrooms**

- BCA will continue our schedule of cleaning the restrooms.
- There will be signs instructing students and staff on how to wash hands after using the restroom.